



## **Welcome as a sponsor/exhibitor to the SFOMK 2026 congress**

We hope that you will enjoy the congress.

The exhibition, as well as lectures, lunches, coffee breaks and the welcome reception will be held at the Nordic House (Norðurlandahúsið) in Tórshavn.

*Address:* Nordic House, 14 Norðari Ringvegur, Tórshavn 100, Faroe Islands

### **Registration of company representatives**

Registration for your company representatives should be made using the links sent to you by e-mail. You can also register your company representatives using the link below.

<https://registration.invajo.com/3601e479-5a01-4be4-9acf-5d218659fe1d>

If your company does not appear in the list of registered companies in the registration form, please send an e-mail to [congress.se@reedmackay.com](mailto:congress.se@reedmackay.com)

### **Secretariat and Registration**

Reed & Mackay will open the secretariat on Wednesday May 20 at 08.00

The SFOMK Congress will start at 14.00

### **Exhibition hours**

*Build-up:* Wednesday May 20: 8.00-12.00

#### *Exhibition hours:*

Wednesday May 20: 12.00-20.00, Welcome reception in the exhibition at 18.00-20.00.

Thursday May 21: 10.30-15.15

Friday May 22: 10.30-11.15

*Dismantle:* Friday May 22: 11.15

Lunch for exhibitors will be served in the exhibition, 30 minutes before the lunch break for delegates, on May 21. On May 22 there will be a take away lunch.



## Exhibition space and furniture

The floor plan will be available in April 2026.

Gold sponsor exhibition space: 4 x 2 m

Silver sponsor exhibition space: 3 x 2 m

Exhibitor exhibition space: 2 x 2 m

Every stand contains: One table, two chairs, electricity and WiFi. Table cloth is not included. Please bring your own if needed.

## Goods handling

### *Address for shipment:*

The Nordic House  
Norðari Ringvegur 14  
FO- 100 Tórshavn  
Faroe Islands  
Phone. +298 351351

Please make sure to mark every package with your company name, contact details and also "SFOMK May 20-22". *Please note that The Nordic House can't receive any deliveries before May 19.*

### *Handling of bulky goods*

Reception and return of large consignments such as pallets or cages will be charged for on a unit basis. This applies both before and after the exhibition.

### *Removal of goods*

If you will have your goods shipped and picked up by a delivery service, we ask that you clearly mark each box/container with the correct shipping instructions. You are responsible for packing your own materials and for arranging pick-up by a delivery service. You will be instructed by the Nordic House staff where to place your goods. Please note that the Nordic House can't store leftover or not-picked up materials after May 22 at 16.00. You can start dismantling at 11.15.

## Insurance

Exhibitors and sponsors are responsible for their materials, decorations and other exhibition goods. We recommend all companies to assure that they have a valid damage-, loss- and liability insurance. Neither the Nordic House, Reed & Mackay, nor the congress organizers are liable or responsible for the exhibitors' materials and goods.

## Parking

There is parking available outside of the Nordic House.

## Contact

Please contact the conference secretariat at [congress.se@reedmackay.com](mailto:congress.se@reedmackay.com) if you have any questions about the exhibition or your sponsorship.

### *Secretariat opening hours:*

Wednesday May 20: 08.00-20.00

Thursday May 21: 07.30-17.45

Friday May 22: 07.30-13.00

During the congress, please contact Reed & Mackay staff at the congress reception.



**Congress website**

<https://www.sfomk-congress.org/>

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